

ITEM	ACTION	LEAD	DEADLINE	STATUS
3. Communication				
3.1 Launch	Hard copies of the National Delivery Plan to be circulated to the Group along with CEL on 20 January 2009	SG	20 Jan 2009	Completed
3.2 National Workshop	Further discussion to take place on the arrangements for the workshop sessions and final arrangements for the day.			
	Discussion to be held with Louise Smith and Annie Ingram to discuss adding medical workforce as a breakout session	LS/AI		
4. Minutes of Previous Meetings				
4.1 17 December 2008 - Minutes	Fiona Dagge-Bell's title to be changed and small amendment to page 3 to be made	AH		In progress
4.2 17 December 2008 - Action	3.1 Action note to be updated – letter from Derek Feeley on CAMHS was received.	SG		
	3.2 Slippage - The 100K identified from slippage for expenditure within Telemedicine has been spent.			
	5.2 Status Reports - Almost all work has been supplied with rest of the submissions to be in by 31 January 2009			
	9. Performance Management – ScotPHN have agreed to do a presentation at our meeting in April.			
5. Matters arising				

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5.1 Directors of Planning	Paper still not agreed yet, but to be circulated when available. Update to be provided at next meeting	RPG Directors		
5.2 Complex Needs	Morgan Jamieson to feed back comments to Mike Winter and invite him to initiate the SLWG	MJ		
2. Proposals for 2009/2010	Costs for posts for example Consultants to be standardised so that proposals can be put forward on a consistent basis.	DL	23 Jan 2009	
	Spreadsheet to be revised to identify non recurrent elements and what proposals/or part of can be earmarked for funding in 2009/2010 using identified slippage.	DL	23 Jan 2009	
	All proposals to be reconciled with identified resource envelope for each area.	Proposal leads	27 Feb 2009	
	Pan-Scotland proposals to be reconciled within resource envelope after discussion with Regional Leads by 13 February 2009.	Proposal leads	13 Feb 2009	
	All reconciled proposals to be resubmitted to the Child and Maternal Health Division by 27 February 2009.	Proposal leads	27 Feb 2009	
	The Group recommended that Bone Marrow Transplantation services should be seen as a priority within the cancer proposal.	AI	27 Feb 2009	
	The Group recommended that national and nationally	SG	27 Feb 2009	

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	designated services should be included in the specialist childrens services review.			
	It was agreed to discuss with Scottish Government leads the implications of including services that were already nationally designated services	SG	13 Feb 2009	
	Nationally designated services to be included in the review of services that had not been included in the process to date.	SG	27 Feb 2009	
	Note the decision made by the Group on 16 December 2008 that the cancer funding should be ring fenced and proposals will be formally signed off on receipt of recommendations from Mr Morgan Jamieson, Dr Hamish Wallace and Mr Derek Lindsey at the March meeting of the Group.			
	Subject to agreement from the Child and Maternal Health Division, that if resubmitted bids fit within the remit that was agreed by the Group at it's meeting on 16 th January, organisations can begin the recruitment process.			
	Agree that the 11 th March NDPIG will receive a summary which outlines compliance with the recommendations above and draws to the attention of the group any subsequent variations to the original proposals. Should the NDPIG be required required to take further decisions, this will be highlighted in the paper for the meeting on 11 March			

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