

NDPIG Meeting 16 January 2009 – Agenda Item 4.2

Draft – Actions agreed at the NDP for Children and Young People’s Specialist Service in Scotland Implementation Group (IG) meeting 17 December 2008

| ITEM | ACTION | LEAD | DEADLINE | STATUS |
|-------------------------|--|-----------|----------|--------|
| 3. Resources | | | | |
| 3.1 Financial Framework | Discussion to be held with Derek and Regional Planners, Deirdre Evans, Morgan Jamieson and John Froggatt to consider proposals for funding at a meeting on 6 January 2009. | SG | 6/12/08 | |
| | Reply from A Ingram’s letter to Derek Feeley about recurrent funds to be circulated to the group when received. | AI | 19/12/08 | |
| | Leads to let Derek Lindsay know any corrections that need to be made to the spreadsheet including infrastructure costs etc. | All Leads | 19/12/08 | |
| | The IG agreed to redistribute 100k slippage on an Arbutnott basis from SEAT | SG | 31/12/08 | |
| 3.2 Slippage | Update on slippage situation to be forwarded to Child and Maternal Health Division by the end of January so final adjustments can be made before the year end. | All | 31/1/09 | |
| | Utilise £100k for identified slippage to bring forward expenditure from 2009/2010 on Paediatric Telemedicine | | | |
| | Agreement in principle to support OD work with children’s cancer work stream. | | | |
| | Paper to be produced with what outlining criteria and action would be taken with year two and three slippage. | DL | Mar 2009 | |

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| 4. Prioritisation Process for bids in 2009/10 | | | | |
| 4.1 Bids Template | Directors of Planning and Deirdre to look at Bids Template and feed back ideas on how to refine it. | All | 16/01/09 | |
| | Proposals for funding to be submitted to SG by 31 December 2008 | All Leads | 31/12/08 | |
| 5. Process to identify and prioritise remaining specialities | | | | |
| 5.1 Status Report | Submissions on priorities to be considered in relation to the specialist children’s definition set produced by DOH, service pressures and risk areas. | SG | 31/01/09 | |
| | All Leads to consider high risk and pressure areas over next twelve months. | All | 31/01/09 | |
| 6. Work plan | Forward work plan to be re-drafted after event in March and developed as a PID for 2009/2010. | SG | 31/03/09 | |
| 7. Clinical Engagement and Leadership | | | | |
| | Agreed to proceed with arrangements for the national workshop on 11 March 2009 | SG | ongoing | |
| | Agreed to implement the proposals in the circulated paper. | SG | ongoing | |

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| 8. Communication | | | | |
| 8.1 Communication Plan | Agreed to proceed with communication plan. | SG | ongoing | |
| 9. Performance Management | ScotPHN to be asked to do a presentation at our meeting in April along with update from work steam being led by ISD. | SG | 19/12/08 | |
| 10. Directors of Planning | Paper still not agreed yet, but to be circulated when available. Update to be provided at next meeting | RPG Directors | ongoing | |
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